

# **WORLD TAEKWONDO**

## **Guidelines on Development Programs 2024**

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## CHAPTER 1.

# INTRODUCTION



## 1. Introduction

World Taekwondo (“WT”) has a vision of achieving “One World One Sport Taekwondo” under the spirit of “Peace is more Precious than Triumph”. Our mission is to develop and grow Taekwondo throughout the world in a sustainable way, from grassroots to professional level. WT provides all with the opportunity to play, watch, and enjoy the sport regardless of age, gender, religion, ethnicity or ability.

WT is also committed to advancing universal principles of peace and sustainability, and to inspiring the underprivileged through education and partnerships. WT aspires to fulfil its vision and missions through the values of excellence, integrity, respect, tolerance, inclusiveness and leadership.

WT aims to enhance cooperation with Continental Unions (“CUs”), Member National Associations (“MNAs”) and any other equivalent organizations (collectively known as “Stakeholders” in this document) to implement development programs and increase participation and accessibility of the Stakeholders.

WT is also aligned with the ideals and recommendations of the International Olympic Committee (“IOC”) and the International Paralympic Committee (“IPC”).

In order to achieve these objectives, WT established the Development Programs as part of its initiatives to improve the capabilities of its Stakeholders which in turn promote the worldwide organization of Taekwondo events and activities.

The Member Relations & Development Department (“MRD”) in WT is in charge of the operation of six (6) Development Programs in 2024. It is subject to be expanded to ensure the practical and efficient delivery of support for the Stakeholders.

The Development Program is designed to provide support for equipment, expenses, and funds to Stakeholders to ensure the growth of Taekwondo, the enhancement of the Stakeholders’ capacities, and the cultivation of talent from the grassroots to elite levels all over the world.

## CHAPTER 2.

# GUIDELINES ON DEVELOPMENT PROGRAMS



## 2. Guidelines on Development Programs

Each Program-specific section in these guidelines follows a standardized format.

Stakeholders can quickly locate the relevant information. The standard structure of each program-specific guideline is as follows:

- Subject/Objectives
- Eligibility
- Methods of Support
- Required Documents
- Application Timeline

In the guidelines, Stakeholders can find who is eligible to receive support and how to apply for the respective programs. It is strongly recommended that Stakeholders carefully read through each guideline of the various development programs before submitting an application and a necessary document(s). Failure to submit the required documents will be considered as an invalid application. For example, it is mandatory for Stakeholders to submit the bank account or shipment details along with the appropriate application form, according to the requirements of each program.

Please note the updates that have been made since 2024, as below:

- Individual Athletes scholarships have been removed from the Development Program and more resources were allocated to participation support, equipment support and training programs.
- In most cases, unless specified, applications must be completed via the following forms which can be found online ([Click here to find them](#)).
  - Application Submission Form
  - Final Report Submission Form
- **Most of the application deadlines are set on January 31, 2024**, in order for the applications to be reviewed and executed in the first quarter of the year.
- Transparency is key to good governance. In this regard, Stakeholders are required to submit Final Reports for each development program by no later than **November 25, 2024**. The Final Report should include activities from one (1) month after receiving support to the end of the program or until the above-mentioned deadline, whichever is relevant. If Stakeholders do not meet this requirement, they will be excluded from the next cycle of the WT Development Programs.

## 2.1. MNA Equipment Support

### 2.1.1. Subject/Objectives

- MNAs that need equipment support for their training and/or organization of competitions.

### 2.1.2. Eligibility

- Any World Taekwondo Member Nation Associations may apply. However, all the applications shall be prioritized by the application history, the WT Membership tier, and the completeness of reports submitted such as MNA Survey, Annual Report etc.
- Host of WT-promoted and/or recognized events as listed in the official WT event calendar 2024. Please refer to the WT event calendar 2024 [here](#) for more information.

### 2.1.3. Methods of Support

- Equipment corresponding to the submitted application may be shipped directly from WT's partnering organizations based on the cooperation agreements between WT and the partners.
- A budget of approximately USD 10,000 is allocated to each selected MNA. Shipping costs are included.

### 2.1.4. Required Documents

- MNAs must apply for support through the submission of a fully completed Application for Equipment Support, including information on shipping details. Please refer to the Appendix to find the relevant forms and download them [here](#).
- The application form must be signed by the President of the MNA. In case there is no President at the time of application, the Secretary General may sign on behalf of the MNA President with prior approval of WT. Please send an email to MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) to get prior approval in such instances.
- For monitoring purposes, actual uses of equipment must be properly included in the Final Report to be submitted. After support is granted, the MNA must submit a list of actual activities with appropriate photos and/or videos of training and participation in WT-promoted and/or recognized competitions.

### 2.1.5. Application Timeline

- It is based on a first-come-first-serve. **The designated deadline for submission is January 31, 2024.** Applications submitted after the deadline will not be accepted.

## **2.2. MNA Participation Support for World Taekwondo General Assembly**

### **2.2.1. Subject/Objectives**

- MNAs that need financial support for their participation in the World Taekwondo General Assembly to be held annually.

### **2.2.2. Eligibility**

- World Taekwondo Member Nation Associations are all eligible to be supported regardless of [WT MNA Membership Tier](#). However, all the applications shall be prioritized by the application history, the WT Membership tier, and the completeness of reports submitted such as MNA Survey, Annual Report etc.
- At least one (1) MNA delegate must participate in person at the WT General Assembly in 2024. The MNA represented by a female delegate shall be prioritized.

### **2.2.3. Methods of Support**

- The method of support is based on the expense reimbursement process.
- WT will send a letter to selected MNAs to apply for support and a letter of WT approval to arrange the trip to the World Championships.
- A maximum of USD 1,000 for accommodation and USD 2,000 for a roundtrip, economy class airfare will be allocated to each selected MNA to send a delegate to the General Assembly.
- Upon verification of the actual participation and expenses of the delegate, WT will remit the financial support to the pertinent MNAs within two (2) months after the completion of the General Assembly.

### **2.2.4. Required Documents**

- MNAs must apply for support through the submission of a fully completed Application for the MNA Participation Support for WT General Assembly, including information on the MNA bank account. Please refer to Appendix to find the relevant forms and download them [here](#).
- The application form must be signed by the President of the MNA. In case there is no President at the time of application, the Secretary General may sign on behalf of the MNA with prior approval of WT. Please send an email to MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) to get prior approval in such instances.
- The pertinent MNA must send the receipts of accommodation and airfare for the nominated delegate within 2 weeks after the participation. Otherwise, the MNA will be automatically disqualified from support.

### **2.2.5. Application Timeline**

- In principle, the deadline for application is one (1) month before the date of the General Assembly. The exact application deadline will be announced in the letter to the MNAs. Applications received after the deadline will not be accepted.

## **2.3. MNA Participation Support for World Taekwondo Junior Championships**

### **2.3.1. Subject/Objectives**

- MNAs that need financial support for the participation of an athlete and a coach in WT Junior Championships in 2024.

### **2.3.2. Eligibility**

- World Taekwondo Member Nation Associations are all eligible to be supported regardless of WT MNA Membership Tier. However, all the applications shall be prioritized by the application history, the WT Membership tier, and the completeness of reports submitted such as MNA Survey, Annual Report etc.
- An athlete and a coach must attend in person at WT Junior Championships in 2024. Registration without actual participation in the competitions will not be considered.

### **2.3.3. Methods of Support**

- The method of support is based on the expense reimbursement process.
- WT will send a letter to selected MNAs to apply for support and a letter of WT approval to arrange the trip to the WT Junior Championships.
- A maximum of USD 1,000 for accommodation and USD 2,000 for a roundtrip, economy class airfare per person will be allocated to each selected MNA for an athlete and a coach.
- Upon verification of the actual participation and expenses of the delegate, WT will remit the financial support to the pertinent MNAs within two (2) months after the completion of the WT Junior Championships.

### **2.3.4. Required Documents**

- MNAs must apply for support through the submission of a fully completed application for MNA Participation Support for WT Junior Championships, including information on the MNA bank account. Please refer to the Appendix to find the relevant forms and download them [here](#).
- The application form must be signed by the President of the MNA. In case there is no President at the time of application, the Secretary General may sign on behalf of the MNA with prior approval of WT. Please send an email to MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) to get prior approval in such instances.
- The pertinent MNA must send the receipts of accommodation and airfare for the nominated athlete and coach within 2 weeks after the participation. Otherwise, the MNA will be automatically disqualified from support.

### **2.3.5. Application Timeline**

- In principle, the deadline for application is one (1) month before the first day of the WT Junior Championships. The exact application deadline will be announced in the letter to the MNAs. Applications received after the deadline will not be accepted.

## **2.4. WT-CU Development Fund**

### **2.4.1. Subject/Objectives**

- For World Taekwondo Continental Unions to carry out their daily operations as well as to support the WT MNAs in their respective continents.

### **2.4.2. Methods of Support**

- Each CU is entitled to receive the fund in proportion in accordance with the number of affiliated MNAs in its continent.
- The amount may vary every year depending on the financial situation of WT.

### **2.4.3. Required Documents**

- It must be submitted by the CUs to MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) as follows:
  - A fully completed application form for the WT-CU Development Fund Application including information on the pertinent CU's bank account. Please refer to the Appendix to find the relevant forms and download them [here](#).
- A 2023 Financial Report on the WT-CU Development fund, which must be audited by an independent Certified Public Accountant (CPA)  
*\*Please note that the submitted report will be posted on our website.*
  - The Financial Report submitted will be reviewed by the WT Finance Committee, which will affect the organization of the WT-CU Development Fund in the future.
- CU Agreement signed by and between WT and the pertinent CU. WT will send a draft Agreement to each CU upon receipt of the application for 2024.
- The documents must be signed by the President of the CU. In case there is no President at the time of application, the Secretary General may sign on behalf of the CU with prior approval of WT. Please send an email to MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) to get prior approval in such instances.

### **2.4.4. Extraordinary Support**

- Every CU will receive a development fund of USD 20,000 for each project.
- A total of three (3) projects can be approved for each CU per year. One of the projects must be related to Para Taekwondo.
- A Final Report with the statement of cash flow should be submitted by the end of every project. *\*Please note that the submitted report will be posted on our website.*

### **2.4.5. Application Timeline**

- As and when necessary. It will be set out in a separate contract.

## **2.5. WT Cares Program**

### **2.5.1. Subject/Objectives**

- To provide Taekwondo education and equipment to vulnerable communities, such as orphans, street children, reformatory inmates, drug and alcohol addicts, and female household victims, etc. in developing countries in Asia.

### **2.5.2. Eligibility**

- For now, the applying MNAs should be from Asia due to the funds being supported by the Asian Development Foundation.
- Projects could be expanded to countries from other continents on a case-by-case basis.

### **2.5.3. Methods of Support**

- The budget is allocated to MNAs depending on the scope of the projects. It will be determined through further consultation between WT and the applying MNA.
- The budget provided to the WT Cares Program is mostly for training equipment, instructors' salaries and any expenses related to sustaining the program for one (1) year.
- Once the application is approved by WT, an agreement between WT and the pertinent MNA will be signed and enforced.
- The project may be renewed every year according to the evaluation.

### **2.5.4. Required Documents**

- The pertinent MNA must send a fully completed application form and a project proposal of the WT Cares Program to the liaison contact point for Cares ([cares@worldtaekwondo.org](mailto:cares@worldtaekwondo.org)), with MRD ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) copied to the email. Please refer to the Appendix to find the relevant forms and download them here.
- Once the project is running, it is a requirement for the MNAs to send quarterly reports and evaluation forms to WT. The deadlines for submission will be informed to the MNAs in advance.

### **2.5.5. Application Timeline**

- As and when necessary, as long as the project is for one (1) year.

### **2.5.6. Liaison Office for Cares Program**

- For more inquiries, please contact Mr. Seok-jae Kang, Senior Consultant, ([sjkang@worldtaekwondo.org](mailto:sjkang@worldtaekwondo.org))
- Copy the email to Cares and MRD.

## **2.6. Refugee Solidarity Program**

### **2.6.1. Introduction**

World Taekwondo has been supporting refugee athletes including those in Para Taekwondo who need support for training and participation in WT-promoted and/or recognized competitions, with the aim of qualifying for the Paris 2024 Olympic and Paralympic Games.

From 2024, the existing WT Refugee Solidarity Program will be transferred to the Taekwondo Humanitarian Foundation (THF) in order to systematize support for refugee athletes and unify support organizations for a smooth management system.

#### **Taekwondo Humanitarian Foundation (THF)**

The goal of THF's existence is to empower refugees worldwide through taekwondo, helping to improve their quality of life, develop skills, learn the Olympic values, and pursue their dreams.

*Please click [here](#) to learn more about THF*

### **2.6.2. Liaison office for Taekwondo Humanitarian Foundation Program**

- For more inquiries, please contact Mr. Laurent OVERNEY, THF office Delegate, ([laurent@thfaid.org](mailto:laurent@thfaid.org))
- Copy the email to MRD

## CHAPTER 3.

# FINAL REPORT PROCESS



### **3. Final Report Process**

Transparency is key to good governance. Stakeholders that have received any WT Development Program support are required to submit Final Reports and where necessary, quarterly reports, with the necessary receipts (if it is financial-related support) and photos and/or videos. The submitted reports will be used for evaluation for future Development Programs.

In this regard, Stakeholders are required to submit Final Reports for each development program by no later than November 25, 2024. The Final Report should include activities from one (1) month after receiving support to the end of the program or until the above-mentioned deadline, whichever is relevant.

**If Stakeholders do not meet this requirement, they will be excluded from the next cycle of the WT Development Program.**

## CHAPTER 4.

# APPENDIX



## 4. General, Application, and Report Forms

Stakeholders need to complete each form with the necessary information, such as bank accounts and shipment details. Stakeholders can easily find an overview of applications related to the various Development Programs in this Appendix and download each application form [here](#).

Some specific programs must be submitted through the online submission form. The designated programs required to be submitted online are as follows:

- MNA Equipment Support
- MNA Participation Support for WT General Assembly\*
- MNA Participation Support for WT Junior Championships\*

*\* Final Report is not required.*

If you have further questions regarding the forms or the application process in general, please feel free to contact MRD at [member@worldtaekwondo.org](mailto:member@worldtaekwondo.org).

## 4.1. General Forms

### 4.1.1. Information Form on MNA Bank Account



## Banking Information Form

Please fill out this form and submit to WT Member Relations & Development Department  
[member@worldtaekwondo.org](mailto:member@worldtaekwondo.org).

Name of your Member National Association:	
Name of Bank:	
Address of Bank:	
Bank Swift Code:	
Account Number:	
Name of Account:	
Address of Account:	
Intermediary Bank:	

\*For the region of Europe, IBAN no. should be confirmed.

\*For the region of America, Routing no. should be confirmed.

IBAN Number:	
Routing Number:	

#### 4.1.2. Information Form on Shipment Details



### Shipping Information Form

Please fill out this form and submit to WT Member Relations & Development Department  
[member@worldtaekwondo.org](mailto:member@worldtaekwondo.org).

Name of your Member National Association:	
Name of the camp:	
Recipient/Coordinator:	
Shipping Address:	
Office Number:	
Phone Number:	
Email Address:	

#### Notes for any request for shipment

Member National Association:	
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## 4.2. Application Forms

### 4.2.1. MNA Equipment Support

#### 2024 MNA EQUIPMENT SUPPORT APPLICATION FORM



A. MEMBER NATIONAL ASSOCIATION INFORMATION						
Country Name:						
Name of National Association:						
Tier of MNA:	Tier I	<input type="checkbox"/>	Tier II	<input type="checkbox"/>	Tier III	<input type="checkbox"/>
Name of President:						
Postal Address:						
Contact Number:						
Office Email Address:						
Contact details of person in charge of this application	Name	Position	Email	Contact Number		
B. Competition 2024						
Title of Scheduled competition						
Estimated start date						
C. EQUIPEMENT REQUESTED						
Please refer to the list of WT-recognized companies, products and product codes. <a href="http://www.worldtaekwondo.org/wtpartners-wt/recognize.html">http://www.worldtaekwondo.org/wtpartners-wt/recognize.html</a>						
<i>Note: Please list your desired equipment amounting to US\$10,000 (including estimated shipping expenses) in the order of priority to your MNA. To save delivery costs, it is recommended that you choose one supplier company instead of multiple companies.</i>						
Quantity	Item	Company	Product code			
D. AUTHORIZATION						
Name and Signature of President						
E. SUBMISSION						
Please fill and submit this application to the WT Member Relations and Development through ( <a href="mailto:member@worldtaekwondo.org">member@worldtaekwondo.org</a> ) by January 31, 2024.						
F. ELIGIBILITY / QUALIFICATION						
Please read carefully the <a href="#">WT Guidelines of Development Program 2024</a> to check eligibility of your MNA for this program.						

#### 4.2.2. MNA Participation Support for WT General Assembly

##### 2024 MNA PARTICIPATION SUPPORT APPLICATION FORM WT GENERAL ASSEMBLY



A. MEMBER NATIONAL ASSOCIATION INFORMATION			
Country Name:			
Name of National Association:			
Tier of MNA	Tier I	<input type="checkbox"/>	Tier II <input type="checkbox"/> Tier III <input type="checkbox"/>
Name of President:			
Postal Address:			
Contact Number:			
Office Email Address:			
B. PARTICIPATION CATEGORY			
<ul style="list-style-type: none"><li>● WT General Assembly 2024 in Chuncheon, Republic of Korea</li></ul>			
C. MNA REPRESENTATIVE INFORMATION			
1	<input type="checkbox"/> MNA Representative	Name	
		Position	
		GOL Number	
D. NAME AND SIGNATURE OF MNA PRESIDENT			
Name of President			
Signature of President		Stamp of National Association	
E. SUBMISSION			

- Please fill out this application form and submit to the WT Member Relations and Development through ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) by one month before the General Assembly.
- Upon approval of the WT, please arrange trips to the World Junior Championships and send the airfare receipt as well as the receipt of the room charges to WT.
- Upon verification of actual participation, WT will reimburse the airfare and accommodation charges to the applicant within 2 months after completion of the Championships.

### 4.2.3. MNA Participation Support at WT World Junior Championships

#### 2024 MNA PARTICIPATION SUPPORT APPLICATION FORM WT Junior Championships



#### A. MEMBER NATIONAL ASSOCIATION INFORMATION

Country Name:	
Name of National Association:	
Tier of MNA	Tier I <input type="checkbox"/> Tier II <input type="checkbox"/> Tier III <input type="checkbox"/>
Name of President:	
Postal Address:	
Contact Number:	
Office Email Address:	

#### B. PARTICIPATION CATEGORY

Please choose the competition that you are applying for

☐ 2024 World Taekwondo Junior Championships in Chuncheon, Republic of Korea

#### C. ATHLETE/COACH INFORMATION

1	<input type="checkbox"/> Athlete	Name	
		Gender	
		Birth of Date (DD/MM/YY)	
		GAL Number	
2	<input type="checkbox"/> Coach (Tier III only)	Name	
		Gender	
		Birth of Date (DD/MM/YY)	
		GOL Number	

#### D. NAME AND SIGNATURE OF PRESIDENT

Name of President		
Signature of President		Stamp of National Association

#### E. SUBMISSION / NOTES

- Please fill out this application form and submit to the WT Member Relations and Development ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) by one (1) month before the first day of the Championships.
- Upon approval of the WT, please arrange trips to the World Championships and send the airfare receipt as well as the receipt of the room charges to WT.
- Upon verification of actual participation, WT will reimburse the airfare and accommodation charges to the applicant within 2 months after completion of the Championships.

#### 4.2.4. WT-CU Development Fund



WORLD TAEKWONDO - CONTINENTAL UNION DEVELOPMENT FUND

#### 2024 Project Application Form

Note:

- Each CU can apply as many projects as it can but a maximum of three (3) projects per CU may be approved by the WT.
- A maximum of USD 20,000 will be granted to each project.
- Projects shall be related to the growth, development, social development and promotion of Taekwondo as well as the capacity building of its members including athletes and officials.
- At least one project should be dedicated to the development of Para-Taekwondo.
- In addition to the Project Applications, each CU will receive the Basic Development Fund from WT in proportion to the number of MNAs in its continent.

NAME OF CONTINENTAL UNION	
---------------------------	--

NAME OF PROPOSED PROJECTS	
---------------------------	--

Please give a brief description of the proposed projects which will be initiated using the fund to be allocated in 2024, planned by your Continental Unions. Kindly attach supporting documents separately if any.

- Purpose of the project:
- Target Audience:
- Estimated costs:
- Expected outcomes:
- Descriptions:

#### ATTACHMENTS TO THE REPORT

Other supporting documents



I, the undersigned, President of the above-mentioned Continental Union, certify that the information provided in this application represents a true and fair summary of the activity/ project noted above. At any moment, we will provide documentation and justifications related to the activity/projects/expenditures as required by the WT or by its auditors, upon request of the WT.

#### 4.2.5. WT Cares Program

### 2024 WT CARES PROGRAM APPLICATION FORM



A. ORGANIZATION INFORMATION				
Country Name:				
Organization Name:				
Name of President:				
Postal Address:				
Contact Number:				
Office Email:				
Contact details of a person in charge of this application:	Name	Position	Email	Contact Number
B. PROJECT DESCRIPTION				
1 Year Project	Target	<input type="checkbox"/> Street Children <input type="checkbox"/> Orphans <input type="checkbox"/> Alcohol/Drug Addicts <input type="checkbox"/> Reformatory inmates <input type="checkbox"/> Domestic Violence Victims <input type="checkbox"/> Others ( )		
	Budget	<input type="checkbox"/> 15,000USD <input type="checkbox"/> 20,000USD <input type="checkbox"/> 25,000USD <input type="checkbox"/> Others ( USD)		
Detailed Project Description				
C. AUTHORIZATION				
Name and Signature of President				
D. SUBMISSION				
Please fill out and submit this application to the WT Cares Program of the WT Member Relations and Development Department at <a href="mailto:cares@worldtaekwondo.org">cares@worldtaekwondo.org</a> .				
E. ELIGIBILITY / QUALIFICATION				
Please carefully read the <a href="#">Guidelines on Development Program 2024</a> to ensure your organization is eligible and qualified				



## 2024 WT CARES PROGRAM PROJECT PROPOSAL



D. ACTION PLANS AND TIMELINE		
No.	Date (Month)	Activity
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		
11		
12		

E. BUDGET (Estimated)				
<p><i>Notes: Please list the names and estimated budget of the activities in specific. If there is more than one center, please list the amount separately. Also, if you plan on using the budget of a single activity in various ways, explain the specific breakdown in the note column.</i></p> <p><i>For more information, please refer to the attached file as an example.</i></p>				
No.	Activity	Center 1	Center 2	Note
		Amount in USD		
Total Cost				

### 4.3. Final Report Form

#### 4.3.1. Final Report Form of MNA Progress



### **2024 WT DEVELOPMENT PROGRAM** **Final ACTIVITY REPORT of MNA Progress**

A. WT DEVELOPMENT PROGRAM		
Member National Association:		
Type of WT Development Program granted:	<input type="checkbox"/> Equipment Aid <input type="checkbox"/> New MNA Support	
B. ACTIVITIES	Expenses (USD)	Receipts Attachment
<i>Please list the activities and expenses above and also attach receipts with the title of the number and activities.</i>		
1		<input type="checkbox"/>
2		<input type="checkbox"/>
3		<input type="checkbox"/>
4		<input type="checkbox"/>
5		<input type="checkbox"/>
<i>Add more lists if needed.</i>		



#### C. CONTRIBUTIONS

*(Please describe how the fund or equipment has contributed to your MNA or an athlete(s).)*

#### D. PHOTOS OR MEDIA ARTICLES

*(Please enclose a couple of photos showing activities related to the WT Development Program and share with us any media articles covering your activity benefited from WT Development Program.)*

#### E. Comments

*(Please leave any comments related to the WT Development Program.)*

#### F. SUBMISSION

Name of MNA President or equivalent		Date & Signature:	
--	--	----------------------	--

*Please complete and submit this form with receipts (if it is financial support) and a couple of photos showing the activities using the fund or equipment to the WT Member Relations and Development Department through ([member@worldtaekwondo.org](mailto:member@worldtaekwondo.org)) within one (1) month after the support is granted by no later than November 25, 2024.*